

Instruction to Your Bank or Building Society  
To pay Subscriptions by Direct Debit to:



THE GLASGOW ACADEMY ON BEHALF OF  
THE GLASGOW ACADEMICAL CLUB

Originator's Identification Number: 981760

Member Code: \_\_\_\_\_(OFFICE USE)

Please complete numbers 1-6 and send it to:  
Tracey Borthwick, Accounts Assistant, The Glasgow Academy,  
25 Colebrooke Street, Glasgow G12 8HE

1 Name and address of your Bank or Building Society .....

.....  
.....

Post Code: .....

2 Name(s) of Account Holder: .....

3 Branch Sort Code: .....

4 Account Number: .....

5 Signature: .....

6 Date: .....

Instruction to your Bank or Building Society:

Please pay to The Royal Bank of Scotland plc, the Direct Debit from the account detailed above, subject to the safeguards assured by the Direct Debit Guarantee below.

**The Direct Debit Guarantee**



- This guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, the Glasgow Academical Sports Club will notify you 10 working days in advance of your account being debited, or as otherwise agreed. If you request the Glasgow Academical Sports Club to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by the Glasgow Academical Sports Club or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- You can cancel a Direct Debit any time by notifying us and contacting your bank or building society. Written confirmation may be required.